



- Completely filled-out Application Form (<https://www.firms.firb.gov.ph>)
- Processing Fee (e-copy)
- Business Plan (e-copy)
- Department of Trade and Industry (DTI) or Securities and Exchange Commission (SEC) registration, whichever is applicable (online)
- BIR Certificate of Registration (online)
- Name and address of legal agent if not a corporation or other business organization established in the Philippines (e-copy)
- Evidence of intended physical location of the enterprise within the CSEZFP (e.g. Certificate of Title, Deed of Sale, Lease Agreement, Commitment to Lease (BRD-CLF-F03), and other similar documents) (e-copy)
- If part of a larger business enterprise doing business outside the CSEZFP, evidence or restructuring which excludes from the operations of the CSEZFP Enterprise all business operations taking place outside the CSEZFP, if applicable (e-copy)
- Sworn Declaration of Authenticity and Validity of Submitted Information (e-copy)
- Certificate under oath that CSEZFP Enterprise applicant will comply with the Master Plan as may be adopted and amended from time to time (BRD-CCMF-F04) (e-copy)
- If there is foreign ownership, proof of inward remittance and/or investment or other proof of financial capacity acceptable to CEZA (e-copy)
- Activity/Project Undertaking (online)
- Projected production and sales schedule of products/services related to activity being registered (online)
- Certification or Proof of Loan Obtained, if applicable (online)
- Latest Audited Financial Statements, if applicable (online)
- Secretary's Certificate/Board Resolution for the appointment of registered/authorized representative, if applicable (e-copy)

\* Applicants are advised to submit the complete requirements so that application can be processed immediately.

Checked by:

Received by:

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Name & Signature/Date

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Name & Signature/Date