



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
Cagayan Economic Zone Authority

ADMINISTRATIVE ORDER NO. 18-006/41
Series of 2018



OFFICE OF THE AUDITOR
CEZA
RECEIVED BY: [Signature]
DATE / TIME: 10/11/18 2:45 PM

SUBJECT: REVISED CEZA FEES

Pursuant to Board Resolution No. 09-009-18, dated 24 September 2018, the CEZA Board of Directors approved the adjustment of existing CEZA fees.

In view of this, the following guidelines are hereby issued for the adjustment of CEZA fees.

I.

| CEZA FRONTLINE SERVICES FEES (NON-GAMING ENTERPRISES) | | |
|--|--------------|--------------|
| Document | Existing Fee | Proposed Fee |
| Certificate of Registration and Tax Exemption (non-gaming and non-ftsovc service provider enterprise) | \$200 | \$300 |
| Renewal of Certificate of Registration and CTE (non-gaming and non-ftsovc service provider enterprise) | \$200 | \$200 |
| Business Plate | P 500 | P 700 |
| Late Registration Penalty | \$ 50-\$ 100 | \$ 50-\$100 |
| Certificate of True Copies | n/a | P 150 |
| Cancellation of Registration | n/a | P 500 |
| Amendment of CRTE | n/a | P 1,000 |
| Indorsement to SEC | n/a | P 1,000 |
| Importation | P 150 | |
| No commercial value | | P 100 |
| Up to \$1,000 | | P 150 |
| \$1,001-\$10,000 | | P 200 |
| \$10,001-\$50,000 | | P 350 |
| \$50,001-\$100,000 | | P 450 |

10th Floor Greenfield Tower, Mayflower cor. Williams Streets, Greenfield District
Mandaluyong City, Metro Manila, Philippines 1550

Tel. (632) 636-5774; 635-CEZA (2392) Fax: (632) 636-5776

Email: info@ceza.gov.ph

Website: www.ceza.gov.ph

Cagayan Offices: Centro, Santa Ana, Cagayan 3514 - Tel. (632) 703-7360

Regional Government Center, Carig Sur,

Tuguegarao, Cagayan 3500 - Tel. (632) 533-3439



BOUNTIFUL CAGAYAN VALLEY REGION

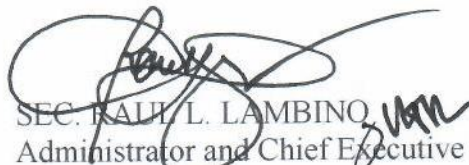


REPUBLIC OF THE PHILIPPINES
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Cagayan Economic Zone Authority

| | | |
|----------------------------|------|---------|
| \$100,001-\$500,000 | | P 550 |
| \$500,001-\$1,000,000 | | P 700 |
| \$1,00,001-\$5,00,000 | | P 750 |
| \$5,000,001-\$10,000,000 | | P 850 |
| Over \$10,000,000 | | P 1,000 |
| Amendment of Import Permit | P 75 | P 100 |

II. Effectivity. This Memorandum Order shall take effect on December 12, 2018, following its publication in the Official Gazette and/or a newspaper of a general circulation.

Signed this 12th day of December 2018.


SEC. RAUL L. LAMBINO
Administrator and Chief Executive Officer

W



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DIRECTORS' CERTIFICATE
Resolution No. 09-009-18

We the Board of Directors of the Cagayan Economic Zone Authority (CEZA), with office at the 10th Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Mandaluyong City, Metro Manila, hereby certify that at the 138th (Special) Board Meeting of the Board of Directors of the corporation held on September 24, 2018 at 2:00 p.m. at the CEZA Board Room, 10th Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Mandaluyong City, where majority of the Directors were present, the following resolution was unanimously approved:

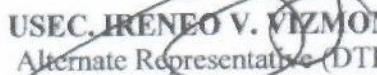
WHEREAS, relative to Section 1 (c) Article V of Republic Act No. 7922, also known as Cagayan Special Economic Zone Act of 1995, CEZA is conferred to approve, accept, accredit and allow any local or foreign business, enterprise or investment in the Zone subject only to such rules and regulations as CEZA may promulgate from time to time in conformity with the provisions of this Act and the limitations provided in the Constitution

WHEREAS, pursuant to Section 37 of the Rules Implementing the Cagayan Special Economic Zone Act of 1995, which provides that CEZA may charge reasonable fees for the acceptance, processing, issuance and renewal of applications, certificates and other similar documents that may be required under these Rules;

WHEREAS, the imposition of the proposed Fees is a vital step in maintaining CEZA's competitiveness as compared with other economic Zones in the country;

WHEREAS, under Section 7 (g) of the By-Laws of the Board of Directors of the Cagayan Economic Zone Authority which states that the Board has the authority to adopt or confirm fees, dues and charges that may be imposed by CEZA;

RESOLVED, that the CEZA Board of Directors approves, as we hereby approve, the Proposed Adjustment of CEZA Fees in Relation to the Frontline Services Provided Under the Business Processing and Regulatory Division.


USEC. IRENEO V. VIZMONTE
Alternate Representative (DTI)


ANTONIO G. BUENDIA, JR.
Director

KATRINA PONCE ENRILE
Vice Chairman


LEON G. MONTEMAYOR
Director


ARTURO P. BAUTISTA
Director


JAIME R. ESCAÑO
Director

DARWIN A. TOBIAS
Director


JOSE D. BALAGAN, SR.
Director

Attest:


ATTY. JOY CATHERINE P. ALAMEDA
Acting Corporate Secretary

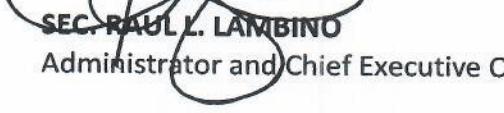

MILTON A. ALINGOD
Director

SHALIMAR D. TUMARU
Director

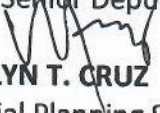

ERNESTO J. FUECONCILLO
Director

ALLAN U. TY
Director

MEMORANDUM

FOR : 
SEC. PAUL L. LAMBINO
Administrator and Chief Executive Officer

THRU : **RAYMUNDO T. ROQUERO**
Acting Senior Deputy Administrator

FROM : 
NOVELYN T. CRUZ
Financial Planning Specialist/OIC-Business Processing
and Regulatory Division

SUBJECT : **Proposed Adjustment of CEZA Fees**

DATE : 18 September 2018

The Cagayan Economic Zone Authority (CEZA) was created through Republic Act 7922 and is mandated to oversee the operations and development of the Cagayan Freeport. CEZA, through the same Act, has the power to approve, accept, accredit and allow any local or foreign business, enterprise or investment in the Cagayan Freeport subject only to such rules and regulations as CEZA may promulgate from time to time. Moreover, Section 37 of the CEZA Implementing Rules and Regulations states that CEZA may charge reasonable fees for the acceptance, processing, issuance and renewal of applications, certificates and other similar documents. Furthermore, compared to other special economic zones and freeports, CEZA has the lowest rates for the services offered such as enterprise registration, certifications, and permits, among others.

In view of the of the foregoing, the following adjustment of fees to be collected in relation to the frontline services provided under the Business Processing and Regulatory Division is hereby recommended:

| CEZA FRONTLINE SERVICES FEES (NON-GAMING ENTERPRISES) | | |
|--|---------------------|---------------------|
| Document | Existing Fee | Proposed Fee |
| Certificate of Registration and Tax Exemption (non-gaming and non-ftsovc service provider enterprise) | \$200 | \$300 |
| Renewal of Certificate of Registration and CTE (non-gaming and non-ftsovc service provider enterprise) | \$200 | \$200 |

| | | |
|------------------------------|--------------|-------------|
| Business Plate | P 500 | P 700 |
| Late Registration Penalty | \$ 50-\$ 100 | \$ 50-\$100 |
| Certificate of True Copies | n/a | P 150 |
| Cancellation of Registration | n/a | P 500 |
| Amendment of CRTE | n/a | P 1,000 |
| Indorsement to SEC | n/a | P 1,000 |
| Importation | P 150 | |
| No commercial value | | P 100 |
| Up to \$1,000 | | P 150 |
| \$1,001-\$10,000 | | P 200 |
| \$10,001-\$50,000 | | P 350 |
| \$50,001-\$100,000 | | P 450 |
| \$100,001-\$500,000 | | P 550 |
| \$500,001-\$1,000,000 | | P 700 |
| \$1,00,001-\$5,00,000 | | P 750 |
| \$5,000,001-\$10,000,000 | | P 850 |
| Over \$10,000,000 | | P 1,000 |
| Amendment of Import Permit | P 75 | P 100 |

For your reference, attached is the comparison of fees among other special economic zones and freeports including PEZA.

For your review and approval.

COMPARATIVE MATRIX OF FEES AMONG SPECIAL ECONOMIC ZONES AND FREEPORTS

| Fees | CEZA | SBMA | CDC | AFAB | APECO | ZAMBOECOZONE | PEZA |
|--|---------|--------------------------|-----------|-----------|-----------|--------------|---------------------------|
| Application Fee | n/a | \$50 | PhP 2,000 | PhP 3,600 | | \$80 | PhP 3,600 |
| Certificate of Registration and Tax Exemption | \$200 | \$250 | PhP 2,000 | PhP 6,000 | PhP 2,000 | \$220 | PhP 6,000 + PhP 1,200 CTE |
| Business Plate (Business Permit) | PhP 500 | \$20 | | | | | |
| Renewal | \$ 200 | PhP 2,000 | PhP 2,000 | | | PhP 2,000 | |
| Late Registration Penalty | \$50 | 12% of the CRTE | | | | | |
| Certificate of True Copies | n/a | | | | | PhP 200 | PhP 120 |
| Certification for Cancellation of Registration | n/a | | | | | | |
| Amendments of CoR | n/a | | | | | | PhP 1,200 |
| Other documents | n/a | | | | | PhP 200 | PhP 120 |
| Indorsement to SEC | n/a | | | | | | |
| Import Permits | PhP 150 | ASYCUDA - SAD | | | | | |
| No commercial value | | Yellow - PhP 550 | PhP 50 | | | PhP 100 | |
| up to \$1,000 | | Red - PhP 550 | PhP 100 | | | PhP 200 | |
| \$1,001 - \$10,000 | | Motor Vehicle | PhP 150 | | | PhP 300 | |
| \$10,001 - \$50,000 | | Trucks/buses - PhP 2,500 | PhP 300 | | | PhP 400 | |
| \$50,001 - \$100,000 | | Cars - \$100 | PhP 350 | | | PhP 500 | |

| | | | | | | | |
|-----------------------------|--------|--|---------|--|--|----------------|--|
| \$100,001 - \$500,000 | | pass vans & SUV (yr 2000 & up) - \$100 | PhP 500 | | | PhP 600 | |
| \$500,001 - \$1,00,000 | | pass vans & SUV (yr 1999 & below) - \$30 | PhP 700 | | | PhP 700 | |
| \$1,000,001 - \$5,00,000 | | Motorcycles - \$30 | | | | PhP 800 | |
| \$5,000,001 - \$10,000,000 | | E-TAPS-SAD - PhP 300 | | | | PhP 900 | |
| over \$10,000,000 | | | | | | PhP 1,000 | |
| Amendments of Import Permit | PhP 75 | | | | | PhP 100/permit | |