



## REQUEST FOR QUOTATION

CEZA-RFQ-2020-11-001

The Cagayan Economic Zone Authority (CEZA), will undertake a Shopping for Ordinary Supplies and Equipment for the “**Supply and Delivery of Thirty-one (31) Brand New and Branded Printers with Continuous Ink-tank System**”, in accordance with Section 52.1 (b) of Implementing Rules and Regulations of Republic Act No. 9184.

|   |  |
|---|--|
| <b>Name of Project</b>                  | Supply and Delivery of Thirty-one (31) Brand New and Branded Printers with Continuous Ink-tank System  |
| <b>Approved Budget for the Contract</b> | Three Hundred Twenty-two Thousand (Php 322,000.00)   |
| <b>Specifications</b>                   | See attached Technical Specifications (Annex B)  |
| <b>Location</b>                         | Cagayan Economic Zone Authority, 10 <sup>th</sup> Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City |
| <b>Delivery Term</b>                    | Fifteen (15) calendar days from the receipt of Purchase Order  |

Interested suppliers are required to submit their valid and current Mayor’s/Business Permit, PhilGEPS Registration Number, and request for quotation form (Annex A) during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the request for quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Submission of quotation and eligibility documents is on or before 5:00 PM of November 6, 2020 at the Cagayan Economic Zone Authority, 10<sup>th</sup> Floor Greenfield Tower, Mayflower cor. Williams Sts., Greenfield District, Highway Hills, Mandaluyong City, Metro Manila. Open submission may be submitted, manually or through facsimile at 8291-6704 to 8 local 362 or email @ [bacsecretariat@ceza.gov.ph](mailto:bacsecretariat@ceza.gov.ph).

For inquiry, you may contact us at tel. no 8291-6704 to 8 and email [bacsecretariat@ceza.gov.ph](mailto:bacsecretariat@ceza.gov.ph).

Very truly yours,

  
DHART E. CARPIO  
BAC Chairperson



10th floor Greenfield Tower, Mayflower corner Williams Streets,  
Greenfield District, Mandaluyong City, Metro Manila, Philippines 1550  
Tel. (+632) 8291-6704 to 08  
Email: [info@ceza.gov.ph](mailto:info@ceza.gov.ph) Website: [www.ceza.gov.ph](http://www.ceza.gov.ph)  
Cagayan Offices: Centro, Santa Ana, Cagayan 3514 -Tel.(+6378) 703-7360  
Regional Government Center, Carig Sur,  
Tuguegarao City, Cagayan 3500 - Tel.(+6378) 277-2639





## *Technical Specifications*

Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.

| <b>Item</b> | <b>Specification</b>   | <b>Statement of Compliance</b> |
|-------------|--|--------------------------------|
| 1           | <p><b><u>30 pieces Wireless AIO Printers</u></b></p> <ul style="list-style-type: none"> <li>• Can Print, Scan and Copy</li> <li>• Continuous Ink Tank System with integrated ink tanks</li> <li>• Support A4 and Legal-size paper printing</li> <li>• Print Resolution: Up to 5760 x 1440 dpi</li> <li>• Scan Resolution (optical): Up to 1200 x 2400 dpi</li> <li>• Interface               <ul style="list-style-type: none"> <li>USB: USB 2.0 or better</li> <li>Network: Wi-Fi IEEE 802.11b/g/n, Wi-Fi Direct or better</li> <li>Network Protocol: TCP/IPv4, TCP/IPv6</li> <li>Network Management Protocols: SNMP, HTTP, DHCP, AIPPA, PING, DDNS, mDNS, SLP, WSD, LLTD</li> </ul> </li> <li>• Supports Windows 10, Windows Server 2008 or later and Mac OSX 10 or later operating Systems</li> </ul> |                                |
| 2           | <p><b><u>1 piece Printer</u></b></p> <ul style="list-style-type: none"> <li>• Continuous Ink Tank System with integrated ink tanks</li> <li>• Supports up to A3 size paper printing</li> <li>• Supports Windows 10, Windows Server 2008 or later and Mac OSX 10 or later operating Systems</li> </ul>  |                                |

# *Schedule of Requirements*

The Bidder/Supplier shall provide the following needed for the project.

| <b>Item</b> | <b>Description</b>  | <b>Quantity</b> | <b>Contract Duration</b>   |
|-------------|---|-----------------|--|
|             | Supply and Delivery of Thirty-one (31) Brand New and Branded Printers with Continuous Ink-tank System | 1 lot           | Fifteen (15) calendar days from the receipt of Notice of Proceed (NTP) |
| 1           | 30 pieces Wireless AIO Printers   |                 |  |
| 2           | 1 piece Printer   |                 |  |

I hereby certify to comply and deliver all the above requirements.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Representative

\_\_\_\_\_  
Date